

**Billing and Collection Agent Report  
For period ending August 31, 2023**

**To Numbering Administration Oversight Working Group**

**NANPA FUND**  
**STATEMENT OF FINANCIAL POSITION**  
**August 31, 2023**

**Assets**

Cash in bank - NANP	2,218,739	
Cash in bank - RND	\$ 3,070,104	
Receivables		
Receivable from US Carriers	77,681	
Refunds due back to US Carriers ( <i>see note below</i> )	(249,582)	
Receivable from Canada	-	
Receivable from other member countries	5,810	
Receivables forwarded to Treasury for collection	38,791	
Allowance for uncollectible accounts	<u>(54,000)</u>	(181,300)
RND receivable		<u>983,242</u>
<b>Total assets</b>		<b>6,090,785</b>
<b>Less: Accrued liabilities</b>		
Welch LLP	32,700	
SOMOS - NANPA & Pooling	578,778	
Data Collection Agent	<u>6,700</u>	(618,178)
RND fees repayable to carriers		<u>(4,056,241)</u>
<b>Fund balance</b>		<b>\$ <u>1,416,366</u></b>

Of the \$249,582 credit balance owing to US carriers at August 31, \$164,775 is special refunds owing to companies that are considered inactive or are on red light status. The remaining is due to overpayments on accounts.

The RND fees repayable to carriers represents amounts invoiced to carriers since September 2020 net of amounts refunded.

The FCC has approved the repayment of approximately \$2M of creation costs from the RND fund. The repayment will be offset against the 2023 NANP obligation unless the service provider specifically requests repayment by check. In the case where the service provider does not have a 2023 NANP obligation, a refund check will be sent.

**NANP FUND  
STATEMENT OF CHANGES IN FUND BALANCE  
OCTOBER 2022 TO SEPTEMBER 2023**

Actual												Forecasted			Variance between forecasted results and budget at Sept 30/23	
	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Total	Budget		
<b>Revenue</b>																
International Contributions																
Canada	(1)	25,032	12,516	12,516	12,516	12,516	12,516	12,516	12,516	12,516	12,516	-	150,192	150,192	-	
Caribbean countries	(1)	29,358	-	-	-	-	-	-	-	-	-	-	29,358	29,358	-	
<b>Total International Contributions</b>		<b>54,390</b>	<b>12,516</b>	<b>12,516</b>	<b>12,516</b>	<b>12,516</b>	<b>12,516</b>	<b>12,516</b>	<b>12,516</b>	<b>12,516</b>	<b>12,516</b>	<b>-</b>	<b>179,550</b>	<b>179,550</b>	<b>-</b>	
Domestic Contributions - US carriers	(1)	6,606,485	62,280	53,516	68,476	54,162	61,021	55,044	60,180	61,327	60,780	60,745	-	7,204,016	7,167,225	36,791
Late filing fees for Form 499A	(2)	600	4,100	300	1,000	(800)	300	2,700	900	1,200	200	(900)	47,400	57,000	80,000	(23,000)
Interest income	(3)	4,561	6,609	7,150	7,145	5,904	6,076	6,217	5,490	5,033	4,502	3,398	1,000	63,085	12,000	51,085
<b>Total revenue</b>		<b>6,666,036</b>	<b>85,505</b>	<b>73,482</b>	<b>89,137</b>	<b>71,782</b>	<b>79,913</b>	<b>76,477</b>	<b>79,086</b>	<b>80,076</b>	<b>77,998</b>	<b>48,400</b>	<b>7,503,651</b>	<b>7,438,775</b>	<b>64,876</b>	
<b>Expenses</b>																
NANPA and Pooling Administration	(4)	578,778	578,778	585,684	578,778	578,778	578,778	578,778	578,778	578,778	585,916	578,778	581,694	6,962,296	6,980,336	18,040
Billing and Collection																
Welch LLP	(5)	28,400	28,400	28,400	28,400	28,400	28,400	32,700	32,700	32,700	97,700	32,700	427,300	340,800	(86,500)	
Data Collection Agent	(6)	7,028	6,865	6,866	6,857	7,054	6,934	7,069	6,916	7,279	7,007	6,987	83,562	80,400	(3,162)	
Annual Operations Audit	(7)	-	-	54,000	-	-	-	-	-	-	-	-	54,000	53,000	(1,000)	
Bank Charges	(8)	5,625	9,618	4,414	2,815	2,699	2,396	2,309	2,263	2,850	2,011	1,925	42,258	40,000	(2,258)	
Carrier Audits	(9)	-	-	-	-	-	-	-	-	-	-	-	200,000	200,000	-	
Special refunds	(11)	-	-	-	-	-	-	-	-	434,650	-	-	434,650	-	(434,650)	
Bad debt expense (recovery)	(10)	(9,500)	(6,899)	6,701	6,300	(9,800)	(800)	(1,509)	(200)	(41,699)	-	-	(17,406)	40,000	57,406	
<b>Total expenses</b>		<b>610,331</b>	<b>616,762</b>	<b>686,065</b>	<b>623,150</b>	<b>607,131</b>	<b>615,708</b>	<b>615,047</b>	<b>620,457</b>	<b>1,014,558</b>	<b>627,634</b>	<b>685,390</b>	<b>8,186,660</b>	<b>7,734,536</b>	<b>(452,124)</b>	
<b>Net revenue (expenses)</b>		<b>6,055,705</b>	<b>(531,257)</b>	<b>(612,583)</b>	<b>(534,013)</b>	<b>(535,349)</b>	<b>(538,570)</b>	<b>(541,371)</b>	<b>(934,482)</b>	<b>(549,636)</b>	<b>(609,631)</b>	<b>(816,027)</b>	<b>(683,009)</b>	<b>(295,761)</b>	<b>(387,248)</b>	
<b>Opening fund balance</b>		<b>1,283,348</b>	<b>7,339,053</b>	<b>6,807,796</b>	<b>6,195,213</b>	<b>5,661,200</b>	<b>5,125,851</b>	<b>4,590,056</b>	<b>4,051,486</b>	<b>3,510,115</b>	<b>2,575,633</b>	<b>2,025,997</b>	<b>1,416,366</b>	<b>1,283,348</b>	<b>1,295,761</b>	<b>(12,413)</b>
<b>Closing fund balance</b>		<b>7,339,053</b>	<b>6,807,796</b>	<b>6,195,213</b>	<b>5,661,200</b>	<b>5,125,851</b>	<b>4,590,056</b>	<b>4,051,486</b>	<b>3,510,115</b>	<b>2,575,633</b>	<b>2,025,997</b>	<b>1,416,366</b>	<b>600,339</b>	<b>600,339</b>	<b>1,000,000</b>	<b>(399,661)</b>
<b>Fund balance makeup:</b>																
Contingency		1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	-
Surplus (deficit)		6,339,053	5,807,796	5,195,213	4,661,200	4,125,851	3,590,056	3,051,486	2,510,115	1,575,633	1,025,997	416,366	(399,661)	(399,661)	-	-
		<b>7,339,053</b>	<b>6,807,796</b>	<b>6,195,213</b>	<b>5,661,200</b>	<b>5,125,851</b>	<b>4,590,056</b>	<b>4,051,486</b>	<b>3,510,115</b>	<b>2,575,633</b>	<b>2,025,997</b>	<b>1,416,366</b>	<b>600,339</b>	<b>600,339</b>	<b>1,000,000</b>	<b>(399,661)</b>

See Assumptions and Reconciliation to Budget on following page

**NANP FUND**  
**STATEMENT OF CHANGES IN FUND BALANCE**  
**OCTOBER 2022 TO SEPTEMBER 2023**

**Reconciliation of forecast to budget**

<b>Budgeted fund balance at September 30, 2023 - contingency</b>	<b>\$ 1,000,000</b>
Increase (decrease) in opening fund balance between budget period and actual	(12,413)
Additional billings over estimate from budget	36,791
Late filing fees (reversal) for Form 499A	(23,000)
Interest earned - variance between actual and budget	51,085
NANPA - variance between actual and budget	18,040
Data Collection fees - variance between actual and budget	(3,162)
Annual operations audit - variance between actual and budget	(1,000)
Bad debts - variance between actual and budget	57,406
Carrier audits that are anticipated not to be performed	-
Bank fees - variance between actual and budget	(2,258)
Billing & Collection fees - variance between actual and budget	(86,500)
Special refunds	(434,650)
<b>Forecasted fund balance at September 30, 2023</b>	<b>\$ 600,339</b>

**Assumptions:**

- (1) The US carrier contributions for the period from October 2022 to September 2023 and the International contributions are based upon actual billings.
- (2) These fees represent the \$100 late filing fee charged to those companies that do not file the Form 499A by the due date.
- (3) Interest income is based on actual amounts received.
- (4) The cost of NANPA administration is based on the contract with Somos.
- (5) The cost of B&C Agent is based on the current contract which expires April 30, 2023. Costs from May to September 2023 are based on a one year contract extension for NANP activities and special work.
- (6) The expense for the Data Collection Agent is based on an allocation of costs by USAC.
- (7) The expense for the annual operations audit performed by Ernst & Young LLP is based on actual cost.
- (8) Bank fees are an expense to the Fund.
- (9) The budget allows \$200,000 for carrier audits as may be required under 47 C.F.R. §52.15(k) and FCC Order FCC 00-42. In prior years at the time of the budgetary process, this cost was reset to \$0 for the months May to September, redesignated to surplus which was carried over to the following budget year. This year, per FCC directive, the cost is to remain as an expense and not be reset to \$0; any unexpended amount will be returned to the surplus usable for budget period 2024/25.
- (10) The allowance covers all accounts considered potentially uncollectible at August 31, 2023.
- (11) This amounts is for refunds that are due to providers who, through 2021, should not have been billed the \$25 minimum NANP fee and the associated \$100 late fee. The refunds due will be charged against the FY 22/23 contingency fund. The final cost to the fund may vary from the amounts on this line as the B&C Agent and the FCC continue to analyze the amounts previously collected and the appropriate refund process.

**NANP FUND  
FORECASTED STATEMENT OF CHANGES IN FUND BALANCE  
OCTOBER 2023 TO SEPTEMBER 2024**

Projection based on budget													Total	
Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24			
<b>NANP Activities</b>														
<b>Projected Revenue</b>														
International Contributions														
Canada	(1)	12,524	12,524	12,524	12,524	12,524	12,524	12,524	12,524	12,523	12,523	12,523	150,285	
Caribbean countries	(1)	29,356	-	-	-	-	-	-	-	-	-	-	29,356	
<b>Total International Contributions</b>		<b>41,880</b>	<b>12,524</b>	<b>12,524</b>	<b>12,524</b>	<b>12,524</b>	<b>12,524</b>	<b>12,524</b>	<b>12,524</b>	<b>12,523</b>	<b>12,523</b>	<b>12,523</b>	<b>179,641</b>	
Domestic Contributions - US carriers	(1)	8,265,905	-	-	-	-	-	-	-	-	-	-	8,265,905	
Late filing fees for Form 499A	(2)	-	-	-	-	-	-	-	-	-	-	40,000	40,000	
Interest income	(3)	5,834	5,834	5,834	5,833	5,833	5,833	5,833	5,833	5,833	5,833	5,833	70,000	
<b>Total projected revenue</b>		<b>8,313,619</b>	<b>18,358</b>	<b>18,358</b>	<b>18,358</b>	<b>18,357</b>	<b>18,357</b>	<b>18,357</b>	<b>18,357</b>	<b>18,356</b>	<b>18,356</b>	<b>58,356</b>	<b>8,555,546</b>	
<b>Projected Expenses</b>														
NANPA and Pooling Administration	(4)	581,695	581,695	581,695	581,695	581,695	581,695	581,695	581,694	581,694	581,694	581,694	6,980,336	
Billing and Collection														
Billing and Collection Agent	(5)	32,700	32,700	32,700	32,700	32,700	40,800	32,700	32,700	32,700	32,700	32,700	400,500	
Data Collection Agent	(6)	6,934	6,934	6,934	6,934	6,934	6,934	6,934	6,934	6,934	6,934	6,934	83,208	
Annual Operations Audit	(7)	-	-	56,000	-	-	-	-	-	-	-	-	56,000	
Bank Charges	(8)	3,334	3,334	3,334	3,334	3,333	3,333	3,333	3,333	3,333	3,333	3,333	40,000	
Carrier Audits	(9)	-	-	-	-	-	-	-	-	-	-	200,000	200,000	
Bad debt expense (recovery)	(10)	-	-	-	-	-	-	-	-	-	-	30,000	30,000	
<b>Total projected expenses</b>		<b>624,663</b>	<b>624,663</b>	<b>680,663</b>	<b>624,663</b>	<b>624,662</b>	<b>624,662</b>	<b>632,762</b>	<b>624,662</b>	<b>624,661</b>	<b>624,661</b>	<b>854,661</b>	<b>7,790,044</b>	
<b>Projected Net revenue (expenses)</b>		<b>7,688,956</b>	<b>( 606,305)</b>	<b>( 662,305)</b>	<b>( 606,305)</b>	<b>( 606,305)</b>	<b>( 606,305)</b>	<b>( 614,405)</b>	<b>( 606,305)</b>	<b>( 606,304)</b>	<b>( 606,305)</b>	<b>( 606,305)</b>	<b>796,305)</b>	<b>765,502</b>
<b>Projected Opening fund</b>		<b>600,339</b>	<b>8,289,295</b>	<b>7,682,990</b>	<b>7,020,685</b>	<b>6,414,380</b>	<b>5,808,075</b>	<b>5,201,770</b>	<b>4,587,365</b>	<b>3,981,060</b>	<b>3,374,756</b>	<b>2,768,451</b>	<b>2,162,146</b>	<b>600,339</b>
<b>Projected NANP Closing fund balance</b>		<b>8,289,295</b>	<b>7,682,990</b>	<b>7,020,685</b>	<b>6,414,380</b>	<b>5,808,075</b>	<b>5,201,770</b>	<b>4,587,365</b>	<b>3,981,060</b>	<b>3,374,756</b>	<b>2,768,451</b>	<b>2,162,146</b>	<b>1,365,841</b>	<b>1,365,841</b>
<b>Projected NANP Fund balance makeup:</b>														
Contingency		1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	
Surplus		7,289,295	6,682,990	6,020,685	5,414,380	4,808,075	4,201,770	3,587,365	2,981,060	2,374,756	1,768,451	1,162,146	365,841	
		<b>8,289,295</b>	<b>7,682,990</b>	<b>7,020,685</b>	<b>6,414,380</b>	<b>5,808,075</b>	<b>5,201,770</b>	<b>4,587,365</b>	<b>3,981,060</b>	<b>3,374,756</b>	<b>2,768,451</b>	<b>2,162,146</b>	<b>1,365,841</b>	

**Assumptions:**

- (1) The contributions for October 2023 - September 2024 are based on estimated billings.
- (2) These estimated fees represent the \$100 late filing fee charged to those companies that do not file the Form 499A by the due date.
- (3) Interest income projections are estimates.
- (4) The numbering administration and pooling administration functions were combined into one 5-year contract that expires November 30, 2025. Monthly costs are based on the contract.
- (5) The cost of B&C Agent is based on the current contract which expires April 30, 2024
- (6) The expense for the Data Collection Agent is based on estimate of costs by USAC.
- (7) The cost of the annual operations audit is based on the cost of the prior year's history of billing from Ernst & Young LLP.
- (8) Bank fees are an expense to the Fund and are estimated based on prior years' history.
- (9) The budget allowed \$200,000 for carrier audits.
- (10) The bad debt expense covers all accounts considered potentially uncollectible for fees billed for the 2023-24 funding year.

## **Deliverables Report**

### **Distributing invoices**

The invoices for carriers were emailed/mailed on August 11<sup>th</sup>. Payment is due September 12<sup>th</sup>.

### **Processing Payments**

Payment information from the lockbox service at Bank of America is downloaded on a daily basis. The deposit information is recorded daily.

### **Late/Absent Payments**

Demand notices and statements of account were emailed/mailed on August 14<sup>th</sup> to all carriers with overdue balances. A total of 22 demand notices and statements of account were sent out. During the same month last year, 22 statements and demand notices were sent out.

### **FCC Red Light Notices**

At a minimum, an updated red light report is posted to the FCC server for processing once a week. When required, additional updates are posted.

### **Helpdesk Queries**

All queries are directed to a helpdesk voicemail inbox or email inbox. The details of the query are documented in an MS Access database including the date, Filer ID, nature of query, name of person making the request, who responded to the query and the resolution date. In August, 73 calls and 81 emails were received (2022 - 13 calls and 13 emails). Most queries are about requesting copies of invoices, how to make changes to their email billing address, notification about closing their business, asking what the invoice was for, asking how to make a payment or about the credit note and refund check received re the special refund process.

### **Staffing**

A new bookkeeper will be joining the team in mid September.

### **Status of Contracts**

The Billing and Collection Agent contract was awarded to Welch LLP in April 2018. The contract is for a 5-year period from May 1, 2018 to April 30, 2023. The FCC approved a one year contract extension. The contract extension runs to April 30, 2024.

The NANPA and RNDA administration contract was awarded in December 2020. It allowed for a 3-month transition and development period from December 1, 2020 to February 28, 2021 and a 57-month administration period from March 1, 2021 to November 30, 2025 and 3 one-year extensions ending November 30, 2028.

### **Status of Audits**

**FCC Audit:** The FCC and the auditors confirmed that they do not need much from NANP this year since they are now reporting NANP as a disclosure entity in their footnotes instead of as a consolidated entity. An audit kick-off meeting is scheduled for March 2023 for the 2023 fiscal audit.

**Independent Audit:** The independent audit by Ernst & Young LLP of the financial statements and specified procedures for 2023f is scheduled to start mid November 2023.

**PIIA:** The audit began December 1, 2022 with a kick off meeting. Document requests were submitted on December 5, 2022. Biweekly audit meetings are attended by Welch.

### **Deliverable Reports Submission Dates**

**Quarterly Report on Fund Performance and Statement of Financial Position** - no longer required

**Quarterly Crosswalk reporting package** - July 13, 2023

**Quarterly Treasury Report on Receivables** - July 13, 2023

**July NAOWG report** - August 3, 2023

### **Accounts Receivable**

In August, \$652.74 was received from Treasury for delinquents debts collected from 7 filers.

**Reassigned Numbers Database (RND) Activities**

Budgeted contributions	(6)	<u>6,000,000</u>
Contributions received	(1)	5,890,215
Contributions still receivable	(1) (a)	<u>2,870</u>
		<u>5,893,085</u>

	Actual												Forecasted	Cumulative Forecasted to Sept 2023	
	Actual Total to Date	Cumulative Sep 2020 to Sep 2022	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23		Sep-23
Contributions received from carriers	5,890,215	5,890,199	16	-	-	-	-	-	-	-	-	-	-	-	5,890,215
Repayment from Somos	953,008	475,905	-	86,746	-	86,746	43,373	43,373	43,373	43,373	-	86,746	43,373	43,373	996,381
<b>Total monies received</b>	<b>6,843,224</b>	<b>6,366,105</b>	<b>16</b>	<b>86,746</b>	<b>-</b>	<b>86,746</b>	<b>43,373</b>	<b>43,373</b>	<b>43,373</b>	<b>43,373</b>	<b>-</b>	<b>86,746</b>	<b>43,373</b>	<b>43,373</b>	<b>6,886,597</b>
Refunds issued															
Refunds (applied) reversed directly to NANP fee	(696,120)	(707,174)	-	-	150	154	50	-	25	50	10,625	-	-	-	(696,120)
Refund checks returned- undeliverable/uncashed	34,226	33,619	-	-	432	-	-	-	-	-	-	175	-	-	34,226
Refund checks issued to companies >\$500	(1,147,712)	(1,147,712)	-	-	-	-	-	-	-	-	-	-	-	-	(1,147,712)
Refund checks issued to deactivated filers	(27,266)	(7,865)	-	-	-	-	(50)	(10,194)	-	-	-	(9,157)	-	-	(27,266)
<b>Refunds issued</b>	<b>(1,836,872)</b>	<b>(1,829,132)</b>	<b>-</b>	<b>-</b>	<b>582</b>	<b>154</b>	<b>-</b>	<b>10,194</b>	<b>25</b>	<b>50</b>	<b>10,625</b>	<b>(8,982)</b>	<b>-</b>	<b>-</b>	<b>(1,836,872)</b>
Less expected costs:															
RND Administrator	(2) 1,753,764	1,753,764	-	-	-	-	-	-	-	-	-	-	-	-	1,753,764
B&C Agent fees	(3) 158,600	115,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	1,200	1,200	1,200	1,200	159,800
Data Collection Agent	(4) 18,600	12,900	-	-	-	5,700	-	-	-	-	-	-	-	-	18,600
Bank fees	(5) 5,283	5,283	-	-	-	-	-	-	-	-	-	-	-	-	5,283
<b>Total costs</b>	<b>1,936,247</b>	<b>1,886,947</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>10,700</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>1,200</b>	<b>1,200</b>	<b>1,200</b>	<b>1,200</b>	<b>1,937,447</b>

**Balance of funds available** 3,070,104

**Notes:**

- (1) This figure represents actual amounts received to date
- (1) (a) This represents RND fees still unpaid by carriers.
- (2) This represents the amount to be paid to the RNDA administrator for the creation of the database.
- (3) This represents additional fees for the B&C Agent to administer the RND collection of fees and payments. A change order has been approved at \$5,000/mth starting October 2020 until April 2023. Costs from May to September 2023 are based on a one year contract extension.
- (4) This represents additional audit fees that will be incurred to perform additional audit procedure on the collection and payment of the RND funds. This will be an annual cost until the program is completed
- (5) This represents monthly bank fees (net of interest earned) incurred specifically for the RND account. Included in the bank fees is the cost to collateralize the bank account.
- (6) The budget provided that \$6M of fees were to be collected for the creation of the RND. In June 2021 the FCC approved the refund of \$2M of the total fees invoiced as the cost of the creation of the RND were lower than was provided in the budget. As a result, the carriers who were paying their fees monthly had their portion applied against their July and August RND fee obligation. The effect of this resulted in these companies not having to continue the payment of RND fees for July and August. In addition to this, those carriers who had not yet paid their portion of the RND creation fee had their fees reversed in an amount equivalent to their applicable portion of the refund.