

**Billing and Collection Agent Report
For period ending April 30, 2022**

To Numbering Administration Oversight Working Group

May 9, 2022

**NANPA FUND
STATEMENT OF FINANCIAL POSITION
April 30, 2022**

Assets

Cash in bank - NANP	\$	4,940,443	
Cash in bank - RND		<u>2,487,037</u>	\$ 7,427,480
Receivables			
Receivable from US Carriers		17,292	
Refunds due back to US Carriers <i>(see note below)</i>		(41,851)	
Receivable from Canada		-	
Receivable from Caribbean countries		6,117	
Receivables forwarded to Treasury for collection		90,316	
Allowance for uncollectible accounts		<u>(96,600)</u>	(24,726)
RND receivable			<u>1,601,994</u>
Total assets			<u>9,004,748</u>
Less: Accrued liabilities			
Welch LLP		28,400	
SOMOS - NANPA & Pooling		578,778	
Data Collection Agent - USAC		<u>6,500</u>	(613,678)
RND fees repayable to carriers			<u>(4,091,975)</u>
Fund balance			<u><u>\$ 4,299,095</u></u>

There are credit balances of \$41,851 included in the accounts receivable balance. The majority of the balance is made up of amounts that cannot be refunded because the carriers are in Red Light status.

The RND fees repayable to carriers represents amounts invoiced to carriers since September 2020 net of amounts refunded.

NANP FUND
STATEMENT OF CHANGES IN FUND BALANCE
OCTOBER 2021 TO SEPTEMBER 2022

		Actual						Forecasted							Variance	
		Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Total	Budget	between forecasted results and budget at Sept 30/22
Revenue																
International Contributions																
	Canada (1)	25,027	12,513	12,513	12,513	12,513	12,513	12,513	12,513	12,513	12,513	12,513	-	150,157	150,157	-
	Caribbean countries (1)	29,043	-	-	-	-	-	-	-	-	-	-	-	29,043	29,043	-
Total International Contributions		54,070	12,513	12,513	12,513	12,513	12,513	12,513	12,513	12,513	12,513	12,513	-	179,200	179,200	-
Domestic Contributions - US carriers (1)		5,040,124	70	3,766	(3,992)	(980)	614	(3,013)	-	-	-	-	80,000	5,036,589	4,963,718	72,871
Late filing fees for Form 499A (2)		500	4,600	6,500	(600)	400	1,600	800	-	-	-	-	80,000	93,800	80,000	13,800
Interest income (3)		1,289	1,252	1,172	1,129	880	927	939	1,250	1,250	1,250	1,250	1,250	13,838	15,000	(1,162)
Total revenue		5,095,983	18,435	23,951	9,050	12,813	15,654	11,239	13,763	13,763	13,763	13,763	81,250	5,323,427	5,237,918	85,509
Expenses																
NANPA and Pooling Administration (4)		578,778	578,778	584,429	578,778	578,778	578,778	578,778	581,695	581,694	581,694	581,694	581,694	6,965,568	6,980,336	14,768
Billing and Collection																
	Welch LLP (5)	28,400	28,400	28,400	28,400	28,400	28,400	28,400	28,400	28,400	28,400	28,400	28,400	340,800	340,800	-
	Data Collection Agent (6)	6,401	6,574	6,426	6,556	6,604	6,685	6,618	6,500	6,500	6,500	6,500	6,500	78,364	78,000	(364)
Annual Operations Audit (7)		-	-	51,500	-	-	-	-	-	-	-	-	-	51,500	51,000	(500)
Bank Charges (8)		3,597	5,896	2,801	2,668	2,405	2,458	2,238	3,333	3,333	3,333	3,333	3,333	38,728	40,000	1,272
Carrier Audits (9)		-	-	-	-	-	-	-	-	-	-	-	-	-	200,000	200,000
Bad debt expense (recovery) (10)		4,800	(4,800)	3,177	703	(5,496)	(3,299)	(1,882)	-	-	-	-	40,000	33,203	40,000	6,797
Total expenses		621,976	614,848	676,733	617,105	610,691	613,022	614,152	619,928	619,927	619,927	619,927	659,927	7,508,163	7,730,136	221,973
Net revenue (expenses)		4,474,007	(596,413)	(652,782)	(608,055)	(597,878)	(597,368)	(602,913)	(606,165)	(606,164)	(606,164)	(606,164)	(578,677)	(2,184,736)	(2,492,218)	307,482
Opening fund balance		3,480,497	7,954,504	7,358,091	6,705,309	6,097,254	5,499,376	4,902,008	4,299,095	3,692,930	3,086,766	2,480,602	1,874,438	3,480,497	3,492,218	(11,721)
Closing fund balance		7,954,504	7,358,091	6,705,309	6,097,254	5,499,376	4,902,008	4,299,095	3,692,930	3,086,766	2,480,602	1,874,438	1,295,761	1,295,761	1,000,000	295,761
Fund balance makeup:																
	Contingency	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	-
	Surplus (deficit)	6,954,504	6,358,091	5,705,309	5,097,254	4,499,376	3,902,008	3,299,095	2,692,930	2,086,766	1,480,602	874,438	295,761	295,761	-	-
		7,954,504	7,358,091	6,705,309	6,097,254	5,499,376	4,902,008	4,299,095	3,692,930	3,086,766	2,480,602	1,874,438	1,295,761	1,295,761	1,000,000	295,761

See Assumptions and Reconciliation to Budget on following page

**NANP FUND
STATEMENT OF CHANGES IN FUND BALANCE
OCTOBER 2020 TO SEPTEMBER 2021**

Reconciliation of forecast to budget

Budgeted fund balance at September 30, 2022 - contingency	\$ 1,000,000
Increase in opening fund balance between budget period and actual	(11,721)
Additional billings over estimate from budget	72,871
Late filing fees (reversal) for Form 499A	13,800
Interest earned - Variance between actual and budget	(1,162)
NANPA and Pooling - Variance between actual and budget	14,768
Data Collection fees - Variance between actual and budget	(364)
Annual operations audit - variance between actual and budget	(500)
Bad debts - Variance between actual and budget	6,797
Carrier audits that are anticipated not to be performed	200,000
Bank fees - Variance between actual and budget	1,272
Forecasted fund balance at September 30, 2022	\$ 1,295,761

Assumptions:

- (1) The US carrier contributions for the period from October 2021 to September 2022 and the International contributions are based upon actual billings.
- (2) These fees represent the \$100 late filing fee charged to those companies that do not file the Form 499A by the due date.
- (3) Interest income is based on actual amounts received.
- (4) The cost of NANPA and Pooling administration is based on the contract with Somos.
- (5) The cost of B&C Agent is based on the contract with Welch LLP
- (6) The expense for the Data Collection Agent is based on an allocation of costs by USAC.
- (7) The expense for the annual operations audit performed by Ernst & Young LLP is based on actual cost.
- (8) Bank fees are an expense to the Fund.
- (9) The budget allows \$200,000 for carrier audits. The FCC cannot confirm whether any audits will be initiated between May and September 2022. Based on prior history, the amount provided for carrier audits is being returned to the surplus amount increasing the surplus by \$200,000 which will be used to offset next year's contribution requirements. If carrier audits cost should be incurred between May and September 2022, the cost will be paid out of the next funding year's contingency allowance.
- (10) The allowance covers all accounts considered potentially uncollectible at April 30, 2022.

Deliverables Report

Distributing invoices

The invoices for carriers were emailed/mailed on April 12th. Payment is due May 12th.

Processing Payments

Payment information from the lockbox service at Bank of America is downloaded on a daily basis. The deposit information is recorded daily.

Late/Absent Payments

Demand notices and statements of account were emailed/mailed on April 13th to all carriers with overdue balances. A total of 20 demand notices and statements of account were sent out. During the same month last year, 74 statements and demand notices were sent out. The number of statements sent out last year was higher due to statements being sent out for RND fees still owing by companies that had only paid their NANP fees.

FCC Red Light Notices

At a minimum, an updated red light report is posted to the FCC server for processing once a week. When required, additional updates are posted.

Helpdesk Queries

All queries are directed to a helpdesk voicemail inbox or email inbox. The details of the query are documented in an MS Access database including the date, Filer ID, nature of query, name of person making the request, who responded to the query and the resolution date. In April, 10 calls and 15 emails were received (2021 - 4 calls and 20 emails). Most queries are about requesting copies of invoices, how to make changes to their email billing address, notification about closing their business, asking what the invoice was for or asking how to make a payment.

Staffing

There are no changes to staffing.

Status of Contracts

The Billing and Collection Agent contract was awarded to Welch LLP in April 2018. The contract is for a 5-year period from May 1, 2018 to April 30, 2023. A change order has been submitted for work related to administration of collection of fees for the Reassigned Numbers Database.

The NANPA, Pooling and RND administration contract was awarded in December 2020. It allowed for a 3-month transition and development period from Dec 1, 2020 to Feb 28, 2021 and a 57-month administration period from Mar 1, 2021 to Nov 30, 2025 and 3 one-year extensions ending November 30, 2028.

Status of Audits

FCC Audit: The FCC and the auditors confirmed that they do not need anything from NANP this year since they are now reporting NANP as a disclosure entity in their footnotes instead of as a consolidated entity.

Independent Audit: The independent audit by Ernst & Young LLP of the financial statements and specified procedures was completed December 16th, 2021.

PIIA: The audit began November 18, 2021. Document requests were submitted when requested. Biweekly audit meetings are attended.

Deliverable Reports Submission Dates

Quarterly Report on Fund Performance and Statement of Financial Position - submitted April 6, 2022

Quarterly Crosswalk reporting package - submitted April 6, 2022

Quarterly Treasury Report on Receivables - submitted April 11, 2022

March NAOWG report - submitted April 6, 2022

Accounts Receivable

In April, \$1,168.72 was received from Treasury for delinquents debts collected. This represents payments from 10 companies.

Reassigned Numbers Database (RND) Activities

Budgeted contributions	(6)	<u>6,000,000</u>
Contributions received	(1)	5,890,162
Contributions still receivable	(1) (a)	<u>2,906</u>
		<u>5,893,068</u>

	Actual								Forecasted						
	Actual Total to Date	Cumulative Sept 2020 to Sept 2021	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Total Forecasted to Sept 2022
Contributions from carriers received	5,890,162	5,887,065	109	744	950	35	-	1,209	50	-	-	-	-	-	5,890,162
Repayment from Somos	259,040	-	-	-	42,175	86,746	-	86,746	43,373	43,373	43,373	43,373	43,373	43,373	475,905
Total monies received	<u>6,149,203</u>	<u>5,887,065</u>	<u>109</u>	<u>744</u>	<u>43,125</u>	<u>86,781</u>	<u>-</u>	<u>87,955</u>	<u>43,423</u>	<u>43,373</u>	<u>43,373</u>	<u>43,373</u>	<u>43,373</u>	<u>43,373</u>	<u>6,366,068</u>
Refunds issued															
Refunds applied directly to NANP fee	(679,258)	(681,897)	319	1,123	300	322	275	150	150	-	-	-	-	-	(679,258)
Refund checks returned- undeliverable/uncashed	32,949	3,897	-	25	-	29,027	-	-	-	-	-	-	-	-	32,949
Refund checks issued to companies >\$500	(1,147,712)	(1,147,712)	-	-	-	-	-	-	-	-	-	-	-	-	(1,147,712)
Refund checks issued to deactivated filers	(7,112)	(2,205)	-	(4,907)	-	-	-	-	-	-	-	-	-	-	(7,112)
Refunds issued	<u>(1,801,133)</u>	<u>(1,827,917)</u>	<u>319</u>	<u>3,759</u>	<u>300</u>	<u>29,349</u>	<u>275</u>	<u>150</u>	<u>150</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(1,801,133)</u>
Less expected costs:															
RND Administrator	(2) 1,753,764	1,753,764	-	-	-	-	-	-	-	-	-	-	-	-	1,753,764
B&C Agent fees	(3) 90,000	55,000	5,000	5,000	5,000	5,000	5,000	-	10,000	5,000	5,000	5,000	5,000	5,000	115,000
Audit fees	(4) 12,900	8,400	-	-	4,500	-	-	-	-	-	-	-	-	-	12,900
Bank fees	(5) 4,370	2,495	228	210	231	227	526	248	205	200	200	200	200	200	5,370
Total costs	<u>1,861,034</u>	<u>1,819,659</u>	<u>5,228</u>	<u>5,210</u>	<u>9,731</u>	<u>5,227</u>	<u>5,526</u>	<u>248</u>	<u>10,205</u>	<u>5,200</u>	<u>5,200</u>	<u>5,200</u>	<u>5,200</u>	<u>5,200</u>	<u>1,887,034</u>
Balance of funds available		<u>2,487,037</u>													

Notes:

(1) This figure represents actual amounts received to date

(1) (a) This represents RND fees still unpaid by carriers.

(2) This represents the amount to be paid to the RND administrator for the creation of the database.

(3) This represents additional fees for the B&C Agent to administer the RND collection of fees and payments. A change order has been approved at \$5,000/mth starting October 2020 until April 2023.

(4) This represents additional audit fees that will be incurred to perform additional audit procedure on the collection and payment of the RND funds. This will be an annual cost until the program is completed

(5) This represents monthly bank fees (net of interest earned) incurred specifically for the RND account. Included in the bank fees is the cost to collateralize the bank account.

(6) The budget provided that \$6M of fees were to be collected for the creation of the RND. In June 2021 the FCC approved the refund of \$2M of the total fees invoiced as the cost of the creation of the RND were lower than was provided in the budget. As a result, the carriers who were paying their fees monthly had their portion applied against their July and August RND fee obligation. The effect of this resulted in these companies not having to continue the payment of RND fees for July and August. In addition to this, those carriers who had not yet paid their portion of the RND creation fee had their fees reversed in an amount equivalent to their applicable portion of the refund.