

**Billing and Collection Agent Report
For period ending 31 March 2014**

To NANC

51 (i) (g) & (h), 2014

**NANPA FUND
STATEMENT OF FINANCIAL POSITION
JULY 31, 2014**

Assets

Cash Balance in bank account		\$	3,682,273
Receivable from US Carriers	884,564		
Receivable from Canada	-		
Receivable from Caribbean countries	21,238		
Receivables forwarded to Treasury for collection	185,888		
Allowance for uncollectible accounts	(289,000)		802,690

Total assets **4,484,963**

Less: Accrued liabilities (see below for makeup) **(510,103)**

Fund balance **\$ 3,974,860**

Makeup of Accrued Liabilities (see following page for additional details)

Welch LLP	28,336		
NEUSTAR Pooling 1K Block	300,254		
NEUSTAR NANP Administration	176,680		
Data Collection Agent - USAC	4,833		
	<u>510,103</u>	\$	<u>510,103</u>

NANPA FUND
FORECASTED STATEMENT OF CHANGES IN FUND BALANCE
JULY 2014 TO JUNE 2015

	Actual	Budget											Total	Budget	Variance between forecasted results and budget at June 30/14		
		Jul-14	Aug-14	Sep-14	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15	May-15				Jun-15	
Revenue																	
International Contributions																	
Canada (1)	17,162	8,581	8,581	8,581	8,581	8,581	8,581	8,580	8,580	8,580	8,580	-	102,968	102,968	-		
Caribbean countries (1)	21,432	-	-	-	-	-	-	-	-	-	-	-	21,432	21,432	-		
Total International Contributions	38,594	8,581	8,581	8,581	8,581	8,581	8,581	8,580	8,580	8,580	8,580	-	124,400	124,400	-		
Domestic Contributions - US carriers (1)	4,170,366	263,293	263,293	263,293	263,293	263,293	263,293	263,293	263,293	263,293	263,293	263,293	6,803,296	6,721,854	81,442		
Late filing fees for Form 499A (2)	(500)											90,000	89,500	90,000	(500)		
Interest income (3)	232	584	584	584	583	583	583	583	583	583	583	583	6,648	7,000	(352)		
Total revenue	4,208,692	272,458	272,458	272,458	272,457	272,457	272,457	272,456	272,456	272,456	272,456	90,583	7,023,844	6,943,254	80,590		
Expenses																	
NANPA Administration (4)	176,680	177,879	177,879	177,879	177,879	177,879	177,879	177,879	177,879	177,879	177,879	177,879	2,133,349	2,134,548	(1,199)		
1K Block Pooling (5)	225,254	238,505	238,505	238,505	238,505	238,505	238,505	238,506	238,506	238,506	238,506	238,506	2,848,814	2,862,065	(13,251)		
Automated systems development (CLIN1) (6)	75,000	75,000	75,000	75,000	75,000	62,281	-	-	-	-	-	-	437,281	437,281			
Billing and Collection																	
Welch LLP (7)	28,336	28,336	28,336	28,336	28,336	28,336	28,336	28,336	28,336	28,336	28,336	28,336	340,032	340,032	-		
Data Collection Agent (8)	3,724	4,833	4,833	4,833	4,833	4,833	4,833	4,833	4,834	4,834	4,834	4,834	56,891	58,000	(1,109)		
Annual Operations Audit (9)	-	-	44,000	-	-	-	-	-	-	-	-	-	44,000	44,000			
Bank Charges (10)	2,706	3,917	3,917	3,917	3,917	3,917	3,917	3,917	3,916	3,916	3,916	3,916	45,789	47,000	(1,211)		
Carrier Audits (11)	-	-	-	-	-	-	-	300,000	-	-	-	-	300,000	300,000			
Bad debt expense (12)	(3,000)	3,334	3,334	3,334	3,333	3,333	3,333	3,333	3,333	3,333	3,333	3,333	33,666	40,000	(6,334)		
Total expenses	508,700	531,804	575,804	531,804	531,803	519,084	456,803	756,804	456,804	456,804	456,804	456,804	6,239,822	6,262,926	(23,104)		
Net revenue (expenses)	3,699,992	(259,346)	(303,346)	(259,346)	(259,346)	(246,627)	(184,346)	(484,348)	(184,348)	(184,348)	(184,348)	(366,221)	784,022	680,328	103,694		
Opening fund balance	274,868	3,974,860	3,715,514	3,412,168	3,152,822	2,893,476	2,646,849	2,462,503	1,978,155	1,793,807	1,609,459	1,425,111	274,868	319,672	(44,804)		
Closing fund balance	3,974,860	3,715,514	3,412,168	3,152,822	2,893,476	2,646,849	2,462,503	1,978,155	1,793,807	1,609,459	1,425,111	1,058,890	1,058,890	1,000,000	58,890		
Fund balance makeup:																	
Contingency	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000			
Surplus	2,974,860	2,715,514	2,412,168	2,152,822	1,893,476	1,646,849	1,462,503	978,155	793,807	609,459	425,111	58,890	58,890	-			
	3,974,860	3,715,514	3,412,168	3,152,822	2,893,476	2,646,849	2,462,503	1,978,155	1,793,807	1,609,459	1,425,111	1,058,890	1,058,890	1,000,000			

Assumptions:

- (1) The US carrier contributions for the period from July 2014 to June 2015 and the International contributions are based upon actual billings.
- (2) These fees represent the \$100 late filing fee charged to those companies that do not file the Form 499A by the due date.
- (3) Interest income projections are estimates
- (4) The cost for NANP Administration is based on the contract awarded in 2013. The contract expires in July 2017.
- (5) The cost for 1K Block Pooling Administration is based on a four-year contract expiring July 14, 2017 with a six-month transition period to January 14, 2018.
- (6) The cost for Pooling Administration Automated Systems Development is \$1,337,281. The cost was spread out over the period from July 2013 to December 2014.
- (7) The cost of B&C Agent is based on the interim contract with Welch LLP in force until December 2014.
- (8) The expense for the Data Collection Agent is based on an estimate of costs by USAC for the 2014 calendar year.
- (9) The estimate for the annual operations audit performed by Ernst & Young LLP is based on the cost of the prior year's audit.
- (10) Bank fees are an expense to the Fund.
- (11) The budget allowed \$300,000 for carrier audits.
- (10) The allowance covers all accounts considered potentially uncollectible at July 31, 2014.

Reconciliation of forecast at June 30, 2015 to budget

Budgeted fund balance at June 30/15 - contingency	1,000,000
Decrease in fund balance between budget period (December 2013) and June 2014	(44,804)
Additional billings over estimate from budget	81,442
Late filing fees (reversal) for Form 499A	(500)
Underestimate of interest earned to date compared to budget	(352)
NANP Admin - difference between budget and actual contract awarded due to variable travel costs	1,199
NANP Admin - change orders issued	
Additional billings from B & C Agent due to renewal of contract	-
Data Collection fees - Adjustment to actual from budget	1,109
Bad debts - Adjustment to actual from budget	6,334
1K Block Pooling - difference between budget and actual contract awarded due to variable travel costs	13,251
Pooling change orders	
Carrier audits that will not be performed	-
Operations Audit - Adjustment to actual from budget	-
Bank fees - Adjustment to actual from budget	1,211
Forecasted fund balance at June 30/15	1,058,890

CURRENT AND FORECASTED LIABILITIES

	Current						
	Jul-14	Aug-14	Sep-14	Oct-14	Nov-14	Dec-14	Jan-15
NEUSTAR - NANPA Administration contract	176,680	177,879	177,879	177,879	177,879	177,879	177,879
- Payment authorized by the FCC in July June 2014	172,391						
- Authorization by the FCC has not been received for payment July 2014	<u>\$ 176,680</u>						
NEUSTAR - Block Pooling and CLIN	300,254	313,505	313,505	313,505	313,505	300,786	238,505
- Payment authorized by the FCC in July June 2014	287,890						
- Authorization by the FCC has not been received for payment July 2014	<u>\$ 300,254</u>						
Welch LLP - Billing & Collection Agent	28,336	28,336	28,336	28,336	28,336	28,336	28,336
- Payment authorized by the FCC in July June 2014	\$ 28,336						
- Authorization by the FCC has not been received for payment June 2014	<u>\$ 28,336</u>						
USAC - Data Collection Agent	4,833	4,833	4,833	4,833	4,833	4,833	4,833
- Payment authorized by the FCC in July June 2014	\$ 4,750						
- Authorization by the FCC has not been received for payment July 2014	<u>\$ 4,833</u>						
Carrier audits	-	-	-	-	-	-	-
Ernst & Young LLP- Annual operations audit	-	-	44,000				
Bank Fees		3,917	3,917	3,917	3,917	3,917	3,917
Total	<u>510,103</u>	<u>528,470</u>	<u>572,470</u>	<u>528,470</u>	<u>528,470</u>	<u>515,751</u>	<u>453,470</u>

Deliverables Report

Distributing invoices

The monthly and annual invoices for carriers were emailed on June 30, 2014. For those carriers for which email addresses were not available, invoices were mailed on July 7th.

Processing Payments

Payment information from the lockbox service at Mellon Bank is downloaded on a daily basis. The deposit information is recorded daily.

Late/Absent Payments

We are continuing with collections for carriers with outstanding balances. Statements were not mailed out in July as it was felt that this would confuse carriers since the invoices for the annual billing had just been issued.

FCC Red Light Notices

At a minimum, an updated red light report is posted to the FCC server for processing once a week. When required, additional updates are posted.

Helpdesk Queries

All queries are directed to a helpdesk voicemail inbox or email inbox. The information is transferred to an Access database. The date, nature of query, name of filer, Filer ID, who responded and on what date and the resolution is tracked. Queries are returned usually within 3 business days. One hundred and forty-two calls/emails were received in June. Most calls are questions about the invoice received, the late filing fee, how to pay, request for copies of invoices, why are they red lighted, change of address, they are out of business or requesting a W9.

Staffing Changes

Nothing new to report.

Contract Renewal

The contract expired October 1, 2009. Welch LLP is on the USGSA list. Welch LLP received an 8 month interim contract which covers the period from December 1, 2013 to July 31, 2014. Welch recently received an extension contract that will cover the period from August 1, 2014 to December 31, 2014.

Accounts Receivable

Balances still outstanding after 90 days from the due date are transferred to Treasury for collections. In July \$295.95 was received from Treasury for debts collected.