

# Billing and Collection Agent Report For period ending October 31, 2010

To NANC

November 8, 2010

## NANPA FUND STATEMENT OF FINANCIAL POSITION October 31, 2010

Cash Balance in bank account			\$ 2,804,141
Receivable from US Carriers		274,634	
Receivable from Canada		6,670	
Receivable from Caribbean countries		2,254	
Receivables forwarded to FCC for collection (Over 90 days)		349,613	
Allowance for uncollectible accounts		(421,000)	212,171
Prepaid maintenance contract			 7,363
Total assets			3,023,675
Less: Accrued liabilities (see below for makeup)			(400,019)
Fund balance			\$ 2,623,656
Makeup of Accrued Liabilities (see following page for additional details)			
Makeup of Accrued Liabilities (see following page for additional details)  Welch LLP		40,200	
		40,200 185,365	
Welch LLP		-,	
Welch LLP NEUSTAR Pooling 1K Block Pooling Expenses		185,365	
Welch LLP NEUSTAR Pooling 1K Block Pooling Expenses NEUSTAR Admin Expenses		185,365 129,665	
Welch LLP NEUSTAR Pooling 1K Block Pooling Expenses NEUSTAR Admin Expenses Ernst& Young LLP	\$	185,365 129,665 36,000	
Welch LLP NEUSTAR Pooling 1K Block Pooling Expenses NEUSTAR Admin Expenses Ernst& Young LLP	<u>*</u>	185,365 129,665 36,000 8,789 400,019	

### Other items of note

The FCC audit was substantially completed by the end of October. The operational audit will be commencing the third week of November.

# NANPA FUND FORECASTED STATEMENT OF CHANGES IN FUND BALANCE JULY 2010 TO JUNE 2011

			Actı	ıal		Budgeted							Variance between			
		Jul-10	Aug-10	Sep-10	Oct-10	Nov-10	Dec-10	Jan-11	Feb-11	Mar-11	Apr-11	May-11	Jun-11	Total	Budget	forecasted balance at June 30/11 and budget
Revenue International Contributions Canada Caribbean countries Total International Contributions	(1) (1)	13,339 16,403 29,742	6,670 - 6,670	6,670 - 6,670	6,670 - 6,670	6,670 - 6,670	6,670 - 6,670	6,670 - 6,670	6,670 - 6,670	6,669 - 6,669	6,669 - 6,669	6,669 - 6,669	<u> </u>	80,036 16,403 96,439	80,036 16,403 96,439	
Domestic Contributions - US carriers	(1)	2,241,497	179,293	188,748	186,209	187,629	187,629	187,629	187,629	187,629	187,629	187,629	_	4,109,150	4,034,718	74,432
Late filing fees for Form 499A	(2)	( 100) (	9,700)	1,600.00	200.00	-	-	-	-	-	-	-	115,000	107,000	115,000	( 8,000)
Interest income	(3)	1,128	1,267	1,439	1,062	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	12,896	12,000	896
Total revenue		2,272,267	177,530	198,457	194,141	195,299	195,299	195,299	195,299	195,298	195,298	195,298	116,000	4,325,485	4,258,157	67,328
_																
Expenses NANPA Administration	(4), (7)	139,465	130,353	130,041	186,342	161,000	131,000	131,000	131,000	131,000	131,000	131,000	131,000	1,664,201	1,667,000	( 2,799)
1K Block Pooling Administration	(4), (8)	188,498	186,932	194,735	185,365	185,365	185,365	185,365	185,365	185,365	185,365	185,365	185,365	2,238,450	2,229,082	9,368
pANI	(9)	-	-	-		83,338	16,666	16,666	16,666	16,666	16,666	16,666	16,666	200,000	200,000	
Billing and Collection Welch LLP Data Collection Agent	(4) (5)	21,359 3,707	20,100 3,636	20,100 3,706	20,100 4,289	20,100 4,500	20,100 4,500	20,100 4,500	20,100 4,500	20,100 4,500	20,100 4,500	20,100 4,500	20,100 4,500	242,459 51,338	238,800 54,000	3,659 ( 2,662)
Annual Operations Audit	(6)	-	-	36,000	-	-	-	-	-	-	-		-	36,000	36,000	
Bank Charges	(10)	1,426	4,170	1,741	1,605	-	-	-	-	-	-	-	-	8,942	-	8,942
Carrier Audits	(11)	-	-	-	-	-	-	-	700,000	-	-	-	-	700,000	700,000	
Bad debt expense	(12)	44,293 (	9,977) (	3,473)	20,280.00	<del>-</del> -		<del>-</del> -	<u> </u>	<del></del> -	<del>-</del>	-	<u> </u>	51,123	<del>-</del>	51,123
Total expenses		398,748	335,214	382,850	417,981	454,303	357,631	357,631	1,057,631	357,631	357,631	357,631	357,631	5,192,513	5,124,882	67,631
Net revenue (expenses)		1,873,519 (	157,684) (	184,393) (	223,840) (	259,004) (	162,332) (	162,332) (	862,332) (	162,333) (	162,333) (	162,333) (	241,631)	( 867,028)	( 866,725)	( 303)
Opening fund balance		1,316,054	3,189,573	3,031,889	2,847,496	2,623,656	2,364,652	2,202,320	2,039,988	1,177,656	1,015,323	852,990	690,657	1,316,054	1,366,725	(
Closing fund balance		3,189,573	3,031,889	2,847,496	2,623,656	2,364,652	2,202,320	2,039,988	1,177,656	1,015,323	852,990	690,657	449,026	449,026	500,000	- 50,974
Fund balance makeup: Contingency Surplus		500,000 2,689,573 3,189,573	500,000 2,531,889 3,031,889	500,000 2,347,496 2,847,496	500,000 2,123,656 2,623,656	500,000 1,864,652 2,364,652	500,000 1,702,320 2,202,320	500,000 1,539,988 2,039,988	500,000 677,656 1,177,656	500,000 515,323 1,015,323	500,000 352,990 852,990	500,000 190,657 690,657	500,000 50,974) 449,026	500,000 ( <u>50,974)</u> 449,026	500,000 - 500,000	

#### Assumptions:

- (1) The US carrier contributions for the period from July 2010 to June 2011 and the International carrier revenue is based upon actual billings.
- (2) These fees represent the \$100 late filing fee charged to those companies that do not file the Form 499A by the due date.
- (3) Interest income projections are estimates
- (4) The expense for 1K Block Pooling is based on the contract in force.
  - The cost of NANPA Administration is based on contract in force until January 8, 2011.
  - The cost of B&C Agent is based on the cost of the interim Welch LLP contract.
- (5) The expense for the Data Collection Agent is based on estimate of costs by USAC for the 2010 calendar year.
- (6) The cost for the annual operations audit performed by Ernst & Young is estimated at \$36,000.
- (7) The November expense includes anticipated cost of a new server.
- (8) No commentary for November
- (9) Interim p-ANI administration is now covered under the new Pooling contract. \$200,000 has been allowed for the cost of permanent pANI in 2010/11. No change order has been issued.
- (10) Bank fees are an expense to the Fund as per the new interim contract for the Billing and Collection Agent effective April 1, 2010.
- (11) The budget allowed \$700,000 for carrier audits.
- (12) The allowance covers all accounts considered potentially uncollectible at October 31, 2010. This will be covered by the contingency allowance.

#### Reconciliation of Forecast at June 30, 2011 to Budget

Budgeted fund balance at June 30/11 - contingency	500,000
Decrease in fund balance between budget period (February 2010) and June 2010	(50,671)
Additional billings over estimate from budget	74,432
Late filing fees (reversal) for Form 499A - 2009	(8,000)
Additional interest earned to date compared to budget	896
NANP Admin - difference between budget and actual contract awarded after budget period	2,799
Additional billings from B & C Agent due to renewal of contract	(3,659)
Data Collection fees - Adjustment to actual from budget	2,662
Bad debts not budgeted for	(51,123)
Pooling change orders	(9,368)
Carrier audits that will not be performed	-
Permanent pANi that will not be expended prior to June 30th.	-
Bank fees to be covered by Fund under new B&C Agent contract	(8,942)
Forecasted Fund balance at June 30/11	449,026

# NANPA FUND CURRENT AND FORECASTED LIABILITIES

				Current _	Nov-10	Dec-10	Jan-11	Feb-11	Mar-11	Amr 11	May 44
				Oct-10	<u>NOV-10</u>	Dec-10	Jan-11	<u>reb-11</u>	<u>war-11</u>	<u>Apr-11</u>	<u>May-11</u>
NEUSTAR - NANPA Administration contract				129,665	161,000	131,000	131,000	131,000	131,000	131,000	131,000
- Payment authorized by the FCC on Oct 6/10, received by Welch Oct 26/10											
September 2010	130,041										
- Authorization by the FCC has not been received for payment											
October 2010		\$	129,665								
NEUSTAR - Block Pooling contract - Payment authorized by the FCC on Oct 6/10, received by Welch Oct 26/10				185,365	185,365	185,365	185,365	185,365	185,365	185,365	185,365
September 2010	\$ 185,365										
Changer order #13 Changer order #14	3,542 3,590										
Changer order #15	2,238										
- Authorization by the FCC has not been received for payment											
October 2010		\$	185,365								
Welch LLP - Billing & Collection Agent - Authorization by the FCC has not been received for payment				40,200	20,100	20,100	20,100	20,100	20,100	20,100	20,100
September 2010		\$	20,100								
October 2010		\$	20,100 40,200								
		<del></del>									
USAC - Data Collection Agent				8,789	4,500	4,500	4,500	4,500	4,500	4,500	4,500
- Payment authorized by the FCC on Oct 6/10, received by Welch Oct 26/10											
August 2010	3,656										
- Authorization by the FCC has not been received for payment											
September 2010			4,289								
October 2010 (estimate)		\$	4,500 8,789								
		Ψ	0,700								
Carrier audits				-	-	-	-	700,000	-	-	-
Ernst & Young LLP- Annual operations audit				36,000	-	-	-	-	-	-	-
Accrual for 2010/11 audit fee		\$	36,000								
NEUSTAR - pANI administration		\$		-	83,338	16,666	16,666	16,666	16,666	16,666	16,666
Total			_	400,019	454,303	357,631	357,631	1,057,631	357,631	357,631	357,631
i Viui			_	700,018	+5+,505	337,031	337,031	1,007,001	337,031	301,031	337,031

## **Deliverables Report**

#### **Distributing invoices**

The monthly invoices for carriers were mailed October 12, 2010

#### **Processing Payments**

Payment information from the lockbox service at Mellon Bank is received every Monday for the prior week's deposits. The deposit information is recorded on either Monday or Tuesday each week.

#### **Late/Absent Payments**

Statement of accounts were sent out for receivable balances under 90 days old.

#### **FCC Red Light Notices**

No delinquent accounts sent to the FCC for collection and submission to the Red Light Site. There were no payments received from the FCC.

#### **Complaints/Queries**

All queries are directed to a voice mailbox. The information is transferred to an Access database. The date, nature of call, name of caller, Filer ID, who responded and on what date and the resolution is tracked. Calls are responded usually within 3 business days. 38 calls were received in October in response to the mail out of statement of accounts. Most calls were questions about the invoice received, who is NANP, complaints about the late filing penalty for filing the Form 499A late, why should they fund NANP, the company is out of business, change of address, how to pay and request for copies of invoices.

#### **Staffing Changes**

Nothing new to report.

#### **Contract Renewal**

The contract expired October 1, 2009. Welch LLP is on the USGSA list. Welch LLP received a 6 month interim contract with the same terms as the expired contract including the contract amendment. The interim contract is for a period from August 1, 2010 to January 31, 2011.

#### **Accounts Receivable**

The old receivables are gradually being cleared up as USAC identifies and verifies companies that are inactive. We have received procedures from the FCC as to how to apply for approval to write off debt. This has to be done on an individual carrier basis. The FCC has to approve each request for write off.

19 write off packages were prepared and sent to the FCC in July requesting approval for write off. FCC has not approved these yet. An additional 8 write off packages were prepared and sent to the FCC in September. No approval has been received yet.